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August 15, 1958

To the Faculty, Committee Members and others associated with the Graduate School:

CALENDAR

August 15 Close of summer session

September 11 Annual faculty dinner at the National Press Club

Speaker - Robert J. Blakely, vice president, Fund for Adult Education

September 13-20 Registration for fall term

September 22 Classes begin

We hope very much that each one of you can attend the faculty dinner this year. Dr. Blakely, the speaker obtained by our committee, has distinguished himself in two fields -- journalism and adult education. His vigorous and thoughtful editorials in the Des Moines REGISTER led to his selection as a Nieman Fellow. And his writings later brought him to the attention of officials of the Ford Foundation. He is now recognized as one of the people who are giving direction to adult education in the United States. And our friends who have heard him speak recommend him highly.

We are much indebted to our committee: W. R. Van Dersal, Chairman, Mary Louise Collings, John Garnett, Kay Pearson, Odilon Ponce, Ruth Carlock, and Vera Jensen.

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It was our privilege, July 23 and 31, to have as our guests for an appreciation luncheon, 120 training officers, most of them from Federal agencies. The group also included Washington firms that have begun to make use of Graduate School facilities in recent years. We took the occasion to give a summary of new courses scheduled for the coming year.

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Did you see

-- the picture and comment of Henry Schultheis of our faculty in the Sunday STAR, July 6? He was among the people interviewed on the question: "Do you think women have as great an opportunity for advancement in landscape architecture as in other professions?" His answer, "Definitely and our society has a considerable number of landscape architects who are women and very proud of their positions in the profession."

- Mr. Schultheis, who is president of the Potomac Chapter of the American Society of Landscape Architects, served as chairman of the ASLA's 59th annual meeting, in Washington, this month.
- -- the note in FOREIGN AGRICULTURE about Quentin M. West? Dr. West has been appointed chief of the Far East Analysis Branch of FAS. He teaches Elementary Statistics in the Graduate School.
- -- the exhibition of paintings by students of James V. Cupoli in the lounge of the Colony restaurant at 1737 De Sales Street, N. W.? It can be viewed Monday through Saturday, 12 noon to 2 a.m. from now until September 5.

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Mr. Elbridge C. Purdy, the effective Chairman of the Committee on Photography and long-time teacher of Portrait Photography, has been elected Chairman of the Employee Council of the U. S. Department of Agriculture.

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On foreign assignments

Thomas L. Saaty, who since 1954 has taught our course, Introduction to Operations Research, is now in London in the Office of Naval Research in the American Embassy.

Lewis H. Rohrbaugh, former director of the Graduate School, now provost and vicepresident of the University of Arkansas, is spending 10 weeks in Peru as a consultant to the International Bank for Reconstruction and Development.

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The death of Mrs. Emmett Collins came as sad news to those of us who know the family through her husband. Mr. Collins, who is chief of budgetary and financial reporting in the USDA Office of Budget and Finance, is also bookkeeper of the Graduate School. Our deepest sympathy goes to Mr. Collins, his sons, Emmett Bradley II and Daniel, and his daughters, Doris Emmelyn and Deborah Jane.

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We are losing a valuable committee member because of retirement. Mr. William E. Weir will retire from the U. S. Department of Agriculture on August 31, 1958, after more than 40 years of fine, outstanding service to the Department. He has served the Graduate School in a fine way and our very best wishes are with him as he leaves his Federal position.

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By now, many of you have had an opportunity to study Public Law 85-507, an Act,
"To increase efficiency and economy in the Government by providing for training programs
for civilian officers and employees of the Government with respect to the performance
of official duties."

In brief, the Act: (1) legalizes training in the Federal Government; (2) authorizes training at outside institutions; (3) enables an agency to pay salary and expenses of an employee for up to one year's work; (4) requires a promise from the employee selected to stay with the agency for three years after the training is completed; and (5) limits the number who can be given training in any one year up to one per cent of the agency's employees.

The Act begins a new day for training in Government. It means that officials can plan training programs with boldness instead of the shyness that has, of necessity, marked efforts in the past.

Officials of the Graduate School want to do everything possible to help implement this legislation. We know that one effect of the Act will be to increase the number of

students who are assigned by their agencies to take certain courses and whose expenses are paid by Government purchasing order.

The flexibility of the Graduate School also makes it possible to set up courses, both after-hours and in-service, to meet specific needs of an agency or of several agencies with a common need, under contract to those agencies.

We explored some of the possibilities at a brainstorming session in which training officers from various Government Departments took part, July 22. It was agreed that vigorous efforts should be made to learn the needs of agencies both for after-hours and in-service courses in Washington and for correspondence courses in the field.

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A glance over the list of <u>new courses on our schedule for the fall semester will</u> give you a good picture of how the Graduate School is keeping in step with the times. Listed by departments, the courses and teachers are:

Biological Sciences: Endocrinology, Joel Bitman; Advances in Animal Breeding and Genetics, C. E. Terrill and Everett J. Warwick.

Languages and Literature: Written Word in Official Communication, J. K. McClarren; Communications Review for Executives, Mr. McClarren, Coordinator, R. Lyle Webster, James H. McCormick, Kenneth K. Krogh, and Jules Renaud; Information Practice in Science and Technology, John Sherrod; Elementary Portuguese, Jacob Ornstein.

Mathematics and Statistics: Introduction to Modern Finite Mathematics, Jacob B. Chassan; Applied Multivariate Analysis, Donald F. Morrison; Inventory Management Theory, George Y. Jordy; Non-Sampling Errors in Statistical Surveys, Morris H. Hansen, William N. Hurwitz, Loring Wood.

Office Techniques and Operations: Federal Budgetary Procedure -- Budget Formulation and Presentation, William A. Carlson.

<u>Physical Sciences</u>: Where We Stand in Science, William N. Ellis; Descriptive Astronomy, Armstrong Thomas; Regional Geography of Asia, William J. Sheehan.

<u>Public Administration</u>: Labor Management Relations in the Federal Government, Sar A. Levitan; Management Counseling and Creative Staffwork, Truman G. Benedict; Government Construction Contracts, Paul H. Gantt.

<u>Social Sciences</u>: Economics of Public Utility Regulation, Richard Gabel; Economics of Market Expansion, Robert M. Walsh and associates; Rural Social Patterns of the Agricultural Regions of the United States, Arthur Raper; The Conditions of Personality Growth, Eugene Stammeyer; Psychology as the Modern Study of Man, Giorgio Tagliacozzo; Marriage and the Family, Earl F. Hodges.

Technology: Engineering Review for Public Engineering Examination, John H. Rixse and Stanley J. Vest; Patents and Inventions, A. H. Helvestine; Soil Mechanics, Bonner S. Coffman; Theory of Geodesy, Paul D. Thomas; Introduction to Institutional Housekeeping II, Emma Morgan and Alta M. Ord; and Fundamentals of Home Movie Making, Harrison F. Houghton.

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In this, my final NEWSLETTER as Director of the Graduate School, I want to tell you how deeply grateful I am for your help. You have cooperated splendidly in suggesting ideas and doing the work to follow them through. Your contributions have made it possible for a small full-time staff to administer an educational program that is unique in its flexibility and range.

Thirty-seven years ago, when the Graduate School was established, a major objective was to keep scientists in the Department of Agriculture abreast of developments in their own and related fields. Today, Graduate School courses are helping scientists and technicians in Federal agencies in this country and abroad learn about new ideas and how to apply them in a broad spectrum of services. Our school has pioneered in training Government workers to apply new ideas from the advancing frontier of research to public administration. The opportunity to use education to enhance the quality of work in Government has been limited compared with what it will be in coming years. The training legislation, enacted last month, means the dawn of a new day in Federal training and for the Graduate School. I congratulate those of you who will be exploring this rich new resource on the new opportunity and I wish you the grandest success.

I want to take this opportunity to thank the immediate members of my staff -Mrs. Constance Coblenz, Mrs. Ruth Carlock, Miss Vera Jensen, Mrs. Betty Grove,
Miss Norma Hughes, Miss Shirley Coleman, and Mrs. Wilma Walters; and to Dwight Myers,
Emmett Collins, Marguerite Gilstrap, and Dr. Paul MacMinn, who are doing important
part-time service. Their devotion to the School and the skill and understanding they
bring to their work makes the post of the Director a most enjoyable one. I commend
them and all of you to the man who will succeed me.

In closing, I wish to extend my warmest good wishes to John B. Holden, who is succeeding me as Director of the Graduate School. He comes to us from the Department of Health, Education, and Welfare, where he has served as a specialist in adult education for the past two years. He has worked in this field since 1945, first with the public schools of Hamilton, Ohio, and then in the Continuing Education Service of Michigan State University. He has served as state president of the Adult Education Associations of both Ohio and Michigan. I commend him to you.

Sincerely,

Director